

**REGISTERED COMPANY NUMBER: 04023541 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1085494**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019**  
**FOR**  
**CIVITAS LIMITED**

F A Magee & Co  
Chartered Accountants  
Registered Auditors  
Wimborne House  
4-6 Pump Lane  
Hayes  
Middlesex  
UB3 3NB

**CIVITAS LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

	<b>Page</b>
<b>Report of the Trustees</b>	3 to 7
<b>Independent Examiner's Report</b>	8
<b>Statement of Financial Activities</b>	9
<b>Balance Sheet</b>	10 to 11
<b>Cash Flow Statement</b>	12
<b>Notes to the Cash Flow Statement</b>	13
<b>Notes to the Financial Statements</b>	14 to 22
<b>Detailed Statement of Financial Activities</b>	24 to 25

## **CIVITAS LIMITED**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Civitas is a community of researchers and supporters committed to discovering how best to strengthen democracy, maintain personal freedom, and achieve opportunity for all. We strive to achieve our ideals through independent research, reasoned argument, lucid explanation and open public debate.

We make our work available in books, pamphlets, online, and in electronic formats and encourage authors to make their arguments accessible to non-specialists. Most recently, we have published a knowledge-rich primary school curriculum designed to enable children of all abilities to share in the intellectual heritage of Western civilisation.

Uniquely among think tanks, we play an active, practical part in rebuilding civil society, particularly by running schools on Saturdays and after-school hours so that children who are falling behind at school can achieve their full potential.

Under the company's memorandum of association, the charity is established to advance the studies of ethics and religion and any other charitable purpose.

## CIVITAS LIMITED

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019

#### OBJECTIVES AND ACTIVITIES

##### Significant activities

##### Primary Education For Children Falling Behind at School

Many primary school pupils are not learning the basics. On Saturdays and after school hours during weekdays we provide lessons in English and maths for children who have fallen behind. We use a no-frills approach which concentrates on high-quality teaching along traditional lines to enable children to master essential skills quickly. We emphasise small class sizes, reading through synthetic phonics and mental arithmetic.

In 2019 Civitas operated seventeen supplementary schools in London. The schools provide additional English and maths lessons for 500 children each week. Our pupils tend to come from disadvantaged backgrounds. Although many of the parents have high aspirations for their children, they often lack the skills and experience to help them continue learning outside regular school hours.

The aim of the project is to encourage disadvantaged children to be high-achievers, to reach their full academic potential and thereby to open up new opportunities. The children also benefit from a two-week summer school. The effect of the schools on the lives of the children is noticeable in the short-term, and in the long-term it is incalculable. As a result of attending the schools we hope and expect that the children will do better at school and university and find themselves with more options when they join the world of work.

#### I CAN BE

Over the last year we have worked with 10 inner-city primary schools across London, taking a group of 10 girls from each school on 10 workplace visits.

The aim of the visit programmes is to introduce Year 3 (aged 7-8) girls living in ghettoised communities to the world of work, broadening horizons and countering social and ethnic segregation. As well as learning about jobs, the children learn new words, meet new people from walks of life other than their own often very narrowed lives, and crucially get to see new parts of their city. Before each visit the girls prepare by researching the person and workplace they are going to meet and drafting questions to ask. During the fortnightly visits, which take place in the afternoon during school hours, the girls start off with a question and answer session, going on to be shown around the workplace and then taking part in an activity that gives them an idea of what the job they are seeing involves. After each visit, the girls write up what they have seen and learnt in their I Can Be diaries.

The workplaces visited have been chosen to give the children a broad variety of jobs to see, this academic year ranging from a secretary of state to an apprentice mechanic to a museum curator. Over the 100 visits which took place, more than 50 volunteers showed the girls their jobs, with participating workplaces including The Ritz, King's College London, Pimlico Plumbers, the V&A, London Fire Brigade and The Francis Crick Institute.

To close the visit programmes, we are now holding 'I Can Be graduation assemblies' for each school that has participated in I Can Be this year. These involve the girls preparing and delivering a presentation for their peers in which they describe what they have learnt on I Can Be and who they have met.

During this final stage of the visit programmes we have been gathering evidence on the impact of the visits from pupils, parents and teachers, which will be used to develop the project alongside the evaluation Goldsmiths University has been undertaking.

260 children took part across London, Birmingham, Great Yarmouth and Tunis. Each fortnight, participating children in the UK have spent a school-day afternoon travelling to a workplace, meeting and interviewing professionals and taking part in an activity relating to the industry they're visiting. Over the 2019 programme, our children visited a total of 19 sectors and over 200 professionals. The response to the programme from schools has been very positive, with a number of schools asking for places for multiple cohorts on the next programme. Word about the programme is also spreading: five schools with whom we've had no previous contact have been in touch wanting take part.

At the end of the school year, each school we worked with was asked to complete an evaluation form on the programme. An example of feedback:

"The girls now have a good knowledge of what types of jobs are out there, and what having a job actually means. They can all now converse with the professional volunteers confidently, engage in impromptu conversations, and are now more comfortable in unfamiliar environments. Back at school, these girls are much more confident in class." Millbank Academy

## CIVITAS LIMITED

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019

#### OBJECTIVES AND ACTIVITIES

We also surveyed our volunteers who hosted the workplace visits: everyone who took part this year would like to volunteer again, and several companies we worked with, including snack food company Bear Nibbles and Transport for London, have asked to increase the number of visits they host in the future. Feedback on the experience of volunteering was very positive:

"I have been involved in careers activities with schools for many years and can honestly say that I found I Can Be to be the most impactful use of an hour of my time."

Sir John Soane's Museum curator

The Job-Ready Guide, covering practical advice for college and university leavers trying to get a job, was bought by a Russian publisher in July. Over the summer, Anastasia has been working with UK publisher Kogan Page to promote the book to higher education students through interviews with university publications and filming a series of advice videos. Targeting inner-city sixth-forms, the talks focus on the link between education and employability, and understanding what employers want.

#### EVENTS

John Mills led a seminar entitled 'How to rebalance the UK economy to promote sustainable growth of 3-4%' on January 21st.

Ghanem Nuseibeh led a seminar entitled 'Coexistence in the Middle East: The British Role in Protecting Pluralism' on February 11th.

Imam Dr. Salah al-Ansari led a seminar entitled 'Reforming Islam in the West: A View from the Ground' on February 27th.

Roger Scruton led a seminar entitled 'Islam and the West: Challenges and Opportunities' on March 1st.

Dr. Parag Khanna led a seminar entitled 'Britain after Brexit: Global Opportunities and Challenges' on March 5th.

Parag Khanna led a seminar entitled 'Global Britain and Brexit: Opportunities and Challenges' on March 5th.

Victor Shafiee led a seminar entitled 'Ofsted and Illegal Schools' on March 18th.

Colin Mayer led a seminar entitled 'Prosperity: Better business makes the greater good' on April 15th.

Charlotte Littlewood led a seminar entitled 'Muslims Against Anti-Semitism' on April 26th.

Emma Webb and Hardeep Singh led a seminar entitled 'Islamophobia: Concerns and Debates about the Adoption of the APPG Definition' on May 13th.

The Archbishop of Erbil, Bashar Warda, led a seminar entitled 'Extinction of Christian Faith and Culture in the Middle East: What's to Lose?' on May 20th.

Scott Allan and Chris Harnisch led a seminar entitled 'U.S. Counterterrorism Strategy: An Insider Perspective' on May 31st.

Professor Lawrence Mead led a seminar entitled 'Burdens of Freedom: Cultural Difference and American Power' on June 17th.

Elif Shafak led a seminar entitled 'Britain, Turkey and the Middle East - How Should We Understand Political and Cultural Change?' on June 27th.

Zainab Al-Suwaij led a seminar entitled 'Islamism, Integration and Faith in America and the West' on July 16th.

Roger Bootle led a seminar entitled 'The AI Economy: Work, Wealth and Welfare in the Robot Age' on September 13th.

"Johnny Patterson and Evan Fowler led a seminar entitled 'Preserving "One Country, Two Systems" and Britain's Responsibility to Hong Kong' on September 20th.

George Magnus led a seminar entitled "Red Flags: Why Xi's China Is in Jeopardy" on November 4th.

Hannah Lucinda Smith led a seminar entitled "Turkey, Erdogan, the Middle East and the West: What Future?" on November 19th.

John Mills led a seminar entitled "Left Behind: why voters deserted social democracy and how to win them back" on December 6th.

#### BOOKS

Controlling Britain's Borders: The challenge of enforcing the UK's immigration rules, by David Wood, January 2019

We're Nearly All Victims Now!, 2nd edition, David G. Green, September 2019

Left Behind: Why voters deserted social democracy - and how to win them back, John Mills, October 2019

Transgender Children: A discussion, Toby Young, Stephanie Davies-Arai, November 2019

## **CIVITAS LIMITED**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019**

#### **OBJECTIVES AND ACTIVITIES**

Social Mobility Truths, Peter Saunders, November 2019

#### **REPORTS**

'Rise and Fall: The shift in household growth since the 1990s', by Daniel Bentley and Alex McCallum, February 2019  
'Ending Short Prison Sentences: An amnesty for prolific thieves and burglars?', by Peter Cuthbertson, February 2019  
'The "No True Muslim" Fallacy: How Muslims are intimidated and marginalized for supporting counter-extremism initiatives', Liam Duffy, October 2019

#### **Public benefit**

The Trustees have complied with their duty according to section 17(5) of the charities act 2011.

To achieve this the charity reports that it offers the following public benefit.

The direct provision of education through Civitas Saturday and evening schools;  
Conducting research into social and economic problems to improve the stock of public knowledge, raise understanding and encourage informed discussion;  
Providing teaching materials and talks for schools.

#### **STRATEGIC REPORT**

##### **Financial position**

At 31st December 2019 the charity had net assets of £975,369 ( 2018 - £1,009,985, represented by unrestricted funds of £531,438 (£2018 £393,770) and restricted funds of £413,608 ( 2018 - £616,215). These are considered available and adequate to fulfil the obligations of the charity for the foreseeable future.

##### **Reserves policy**

The policy of the trustees is to maintain a financial reserve up to the equivalent of an average year's expenditure, to be exceeded only for specific purposes, such as the provision of premises or projects subject to restricted funding.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document and is a limited company, limited by guarantee, as defined by the Companies Act 2006

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

04023541 (England and Wales)

##### **Registered Charity number**

1085494

##### **Registered office**

55 Tufton Street  
Westminster  
London  
SW1P 3QL

##### **Trustees**

Ms M L Allen Director Dramla S A Geneva  
I H Bradbury Engineer  
D W Costain Consultant  
Sir A W Rudge Engineer and Company Director  
J E M Shaw Self Employed Writer  
Lord N Vinson Retired  
D Conway Retired University lecturer  
T Harris (appointed 12.6.19)



**CIVITAS LIMITED**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST DECEMBER 2019**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Company Secretary**  
Dr D G Green

**Independent Examiner**  
F A Magee & Co  
Chartered Accountants  
Registered Auditors  
Wimborne House  
4-6 Pump Lane  
Hayes  
Middlesex  
UB3 3NB

**Other Officers of the Charity**

Executive Director                      Dr David Green

Deputy Director                        Anastasia de Waal

Company Secretary                      Dr David Green

**Principal Bankers**

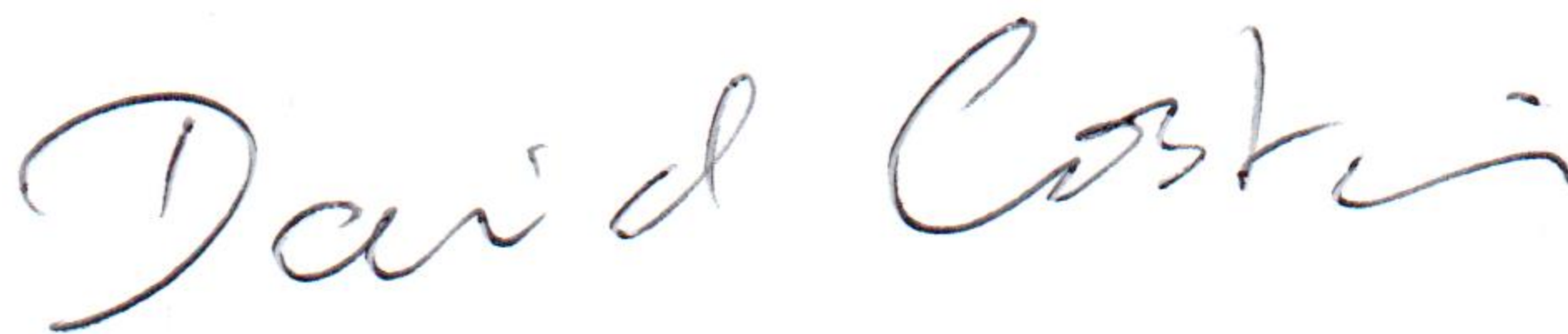
Barclays Bank PLC  
Pall Mall Corporate Centre  
PO Box 15163. London. SW1A 1QD

The Cooperative Bank  
P O Box 250, Skelmersdale. WN8 6WT

Metro Bank PLC  
One Southampton Row, London. WC1B 5HA

Aldermore Bank PLC  
1st Floor, Block B, Western House, Lynch Wood.  
Perterborough. PE2 6FZ

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 10th June 2020 and signed on the board's behalf by:



D W Costain - Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CIVITAS LIMITED**

**Independent examiner's report to the trustees of Civitas Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2019.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

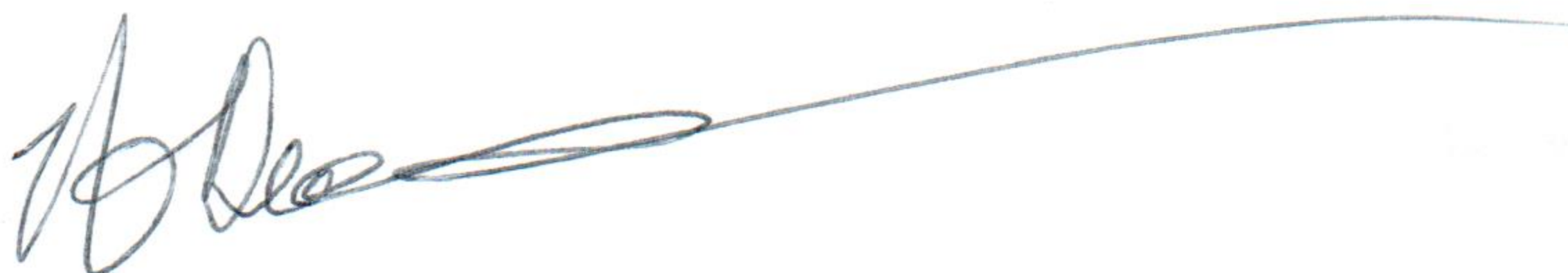
**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Accountant which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A Davies  
Chartered Accountant  
F A Magee & Co  
Chartered Accountants  
Registered Auditors  
Wimborne House  
4-6 Pump Lane  
Hayes  
Middlesex  
UB3 3NB

10th June 2020



**CIVITAS LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

	Notes	Unrestricted fund £	Restricted funds £	<b>31.12.19 Total funds £</b>	31.12.18 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	<b>172,070</b>	<b>528,431</b>	<b>700,501</b>	651,353
<b>Charitable activities</b>	5				
Supplementary schools		-	<b>37,963</b>	<b>37,963</b>	32,741
Charitable activities		<b>50,225</b>	-	<b>50,225</b>	51,808
Other trading activities	3	<b>3</b>	-	<b>3</b>	1,048
Investment income	4	<b>24,030</b>	-	<b>24,030</b>	23,698
<b>Total</b>		<b>246,328</b>	<b>566,394</b>	<b>812,722</b>	760,648
 <b>EXPENDITURE ON</b>					
Raising funds	6	-	<b>11,759</b>	<b>11,759</b>	1,777
<b>Charitable activities</b>	7				
European relations		-	-	-	56,951
Family Studies		-	<b>68,335</b>	<b>68,335</b>	31,929
Supplementary schools		-	<b>364,087</b>	<b>364,087</b>	321,381
Wealth of Nations		-	<b>27,555</b>	<b>27,555</b>	69,158
Charitable activities		<b>258,830</b>	-	<b>258,830</b>	238,054
I can Be		-	<b>42,723</b>	<b>42,723</b>	48,538
Islam, the West		-	<b>73,192</b>	<b>73,192</b>	37,999
FIDE		-	<b>63,520</b>	<b>63,520</b>	-
<b>Total</b>		<b>258,830</b>	<b>651,171</b>	<b>910,001</b>	805,787
Net gains/(losses) on investments		<b>32,340</b>	-	<b>32,340</b>	(53,516)
<b>NET INCOME/(EXPENDITURE)</b>		<b>19,838</b>	<b>(84,777)</b>	<b>(64,939)</b>	(98,655)
 <b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>393,770</b>	<b>616,215</b>	<b>1,009,985</b>	1,108,640
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>413,608</b>	<b>531,438</b>	<b>945,046</b>	1,009,985

**CIVITAS LIMITED**

**BALANCE SHEET  
31ST DECEMBER 2019**

	Notes	Unrestricted fund £	Restricted funds £	<b>31.12.19 Total funds £</b>	31.12.18 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	<b>2,792</b>	-	<b>2,792</b>	2,191
Investments	14	<b>291,262</b>	-	<b>291,262</b>	258,922
		<b>294,054</b>	-	<b>294,054</b>	261,113
<b>CURRENT ASSETS</b>					
Stocks	15	<b>24,157</b>	-	<b>24,157</b>	30,322
Debtors	16	<b>18,617</b>	-	<b>18,617</b>	17,214
Cash at bank and in hand		<b>107,103</b>	<b>531,438</b>	<b>638,541</b>	720,976
		<b>149,877</b>	<b>531,438</b>	<b>681,315</b>	768,512
<b>CREDITORS</b>					
Amounts falling due within one year	17	<b>(30,323)</b>	-	<b>(30,323)</b>	(19,640)
<b>NET CURRENT ASSETS</b>		<b>119,554</b>	<b>531,438</b>	<b>650,992</b>	748,872
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>413,608</b>	<b>531,438</b>	<b>945,046</b>	1,009,985
<b>NET ASSETS</b>		<b>413,608</b>	<b>531,438</b>	<b>945,046</b>	1,009,985
<b>FUNDS</b>	18				
Unrestricted funds				<b>413,608</b>	393,770
Restricted funds				<b>531,438</b>	616,215
<b>TOTAL FUNDS</b>				<b>945,046</b>	1,009,985

The notes form part of these financial statements



**CIVITAS LIMITED**

**BALANCE SHEET - continued**  
**31ST DECEMBER 2019**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2019.

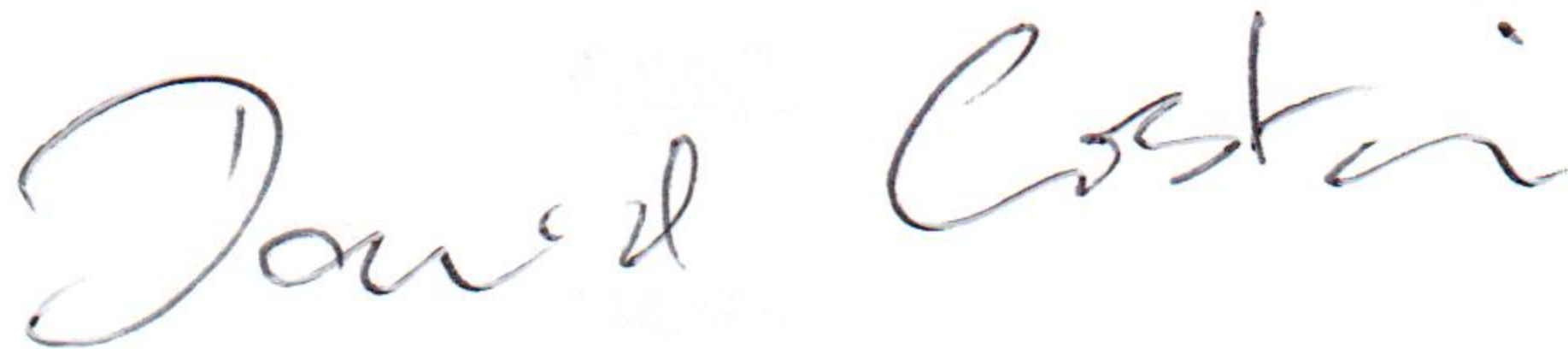
The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 10th June 2020 and were signed on its behalf by:

D W Costain - Trustee

A handwritten signature in dark ink, appearing to read 'David Costain', is written over a faint, light blue horizontal line.

The notes form part of these financial statements



**CIVITAS LIMITED**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

	Notes	<b>31.12.19</b> £	31.12.18 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>(103,665)</u>	<u>(210,935)</u>
Net cash used in operating activities		<u>(103,665)</u>	<u>(210,935)</u>
 <b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(2,800)	(2,778)
Purchase of fixed asset investments		-	(84,799)
Sale of fixed asset investments		-	124,750
Interest received		<u>24,030</u>	<u>23,698</u>
Net cash provided by investing activities		<u>21,230</u>	<u>60,871</u>
 <b>Change in cash and cash equivalents in the reporting period</b>		 <u>(82,435)</u>	 <u>(150,064)</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>720,976</u>	<u>871,040</u>
 <b>Cash and cash equivalents at the end of the reporting period</b>		 <b>638,541</b>	 <b>720,976</b>

The notes form part of these financial statements



**CIVITAS LIMITED**

**NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>31.12.19</b>	31.12.18
	£	£
<b>Net expenditure for the reporting period (as per the Statement of Financial Activities)</b>	<b>(64,939)</b>	(98,655)
<b>Adjustments for:</b>		
Depreciation charges	<b>2,199</b>	1,672
(Gain)/losses on investments	<b>(32,340)</b>	53,516
Interest received	<b>(24,030)</b>	(23,698)
Decrease/(increase) in stocks	<b>6,165</b>	(17,384)
Increase in debtors	<b>(1,403)</b>	(477)
Increase/(decrease) in creditors	<b><u>10,683</u></b>	<u>(125,909)</u>
<b>Net cash used in operations</b>	<b><u>(103,665)</u></b>	<u>(210,935)</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.1.19	Cash flow	At 31.12.19
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<b><u>720,976</u></b>	<b><u>(82,435)</u></b>	<b><u>638,541</u></b>
	<b><u>720,976</u></b>	<b><u>(82,435)</u></b>	<b><u>638,541</u></b>
<b>Total</b>	<b>720,976</b>	<b>(82,435)</b>	<b>638,541</b>

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

**Income**

Donations and subscriptions are included as income as soon as they are received, unless the donor has imposed pre-conditions on the use of the funds, in which case the donations are carried forward until the pre-conditions are met. Grants and statutory funding are recognised once the resource is receivable by the charity and can be measured with reasonable reliability. Gifts in kind, such as assets given for use by the charity are recognised as income when received and are recorded at their estimated market value. Assets given for distribution by the charity are recognised as income when distributed. Voluntary help is not recognised in the Statement of Financial Activities. Membership, publications and investment income are included in the period to which they relate.

**Expenditure**

All expenditure is accounted for on an accruals basis. Staff salaries are allocated to charitable activities or governance costs on a time-spent basis. Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and governance costs; they are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on unrestricted charitable activities on proportional basis, apart from some support costs that are allocated to specific restricted funds projects where agreed with donor on a proportionate head-count basis

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.



**CIVITAS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**2. DONATIONS AND LEGACIES**

	<b>31.12.19</b>	31.12.18
	<b>£</b>	£
Donations	<b><u>700,501</u></b>	<u>651,353</u>

**3. OTHER TRADING ACTIVITIES**

	<b>31.12.19</b>	31.12.18
	<b>£</b>	£
Sundry Income	<b><u>3</u></b>	<u>1,048</u>

**4. INVESTMENT INCOME**

	<b>31.12.19</b>	31.12.18
	<b>£</b>	£
Deposit account interest	<b>7,335</b>	6,884
Dividends received	<b><u>16,695</u></b>	<u>16,814</u>
	<b><u>24,030</u></b>	<u>23,698</u>

**5. INCOME FROM CHARITABLE ACTIVITIES**

	<b>31.12.19</b>	31.12.18
	<b>£</b>	£
Activity		
Supplementary schools		
Parents fees	<b>37,963</b>	32,741
Publication sales	<b>23,121</b>	
Membership	<b>26,084</b>	
Subscriptions	<b><u>1,020</u></b>	
	<b><u>88,188</u></b>	<u>84,549</u>

**6. RAISING FUNDS**

**Raising donations and legacies**

	<b>31.12.19</b>	31.12.18
	<b>£</b>	£
Cost of generating funds	<b><u>11,759</u></b>	<u>1,777</u>

**CIVITAS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**7. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 8) £	Totals £
Family Studies	9,666	58,669	68,335
Supplementary schools	250,689	113,398	364,087
Wealth of Nations	555	27,000	27,555
Charitable activities	2,394	256,436	258,830
I can Be	-	42,723	42,723
Islam, the West	41,574	31,618	73,192
FIDE	7,563	55,957	63,520
	<u>312,441</u>	<u>585,801</u>	<u>898,242</u>

**8. SUPPORT COSTS**

	Management £	Finance £	Governance costs £	Totals £
Family Studies	-	58,669	-	58,669
Supplementary schools	-	113,398	-	113,398
Wealth of Nations	-	27,000	-	27,000
Charitable activities	75,198	178,038	3,200	256,436
I can Be	-	42,723	-	42,723
Islam, the West	-	31,618	-	31,618
FIDE	-	55,957	-	55,957
	<u>75,198</u>	<u>507,403</u>	<u>3,200</u>	<u>585,801</u>

**9. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>31.12.19</b>	31.12.18
	£	£
Auditors' remuneration	<b>3,200</b>	4,139
Depreciation - owned assets	<u><b>2,199</b></u>	<u>1,672</u>

**CIVITAS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st December 2019 nor for the year ended 31st December 2018.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st December 2019 nor for the year ended 31st December 2018.

**11. STAFF COSTS**

	<b>31.12.19</b>	31.12.18
	£	£
Wages and salaries	<b>428,033</b>	384,402
Social security costs	<b>40,803</b>	42,579
Other pension costs	<b><u>34,555</u></b>	<u>38,466</u>
	<b><u>503,391</u></b>	<u>465,447</u>

The average monthly number of employees during the year was as follows:

	<b>31.12.19</b>	31.12.18
Civitas Staff	<b>10</b>	10
Supplementary schools project teaching	<b><u>25</u></b>	<u>34</u>
	<b><u>35</u></b>	<u>44</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	<b>31.12.19</b>	31.12.18
£70,001 - £80,000	<b>2</b>	1
£80,001 - £90,000	<b><u>-</u></b>	<u>1</u>
	<b><u>2</u></b>	<u>2</u>

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	112,061	539,292	651,353
<b>Charitable activities</b>			
Supplementary schools	-	32,741	32,741
Charitable activities	51,808	-	51,808
Other trading activities	1,048	-	1,048
Investment income	<u>23,698</u>	<u>-</u>	<u>23,698</u>
<b>Total</b>	188,615	572,033	760,648

Continued...



**CIVITAS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

**EXPENDITURE ON**

	Unrestricted fund £	Restricted funds £	Total funds £
Raising funds	-	1,777	1,777
<b>Charitable activities</b>			
European relations	-	56,951	56,951
Family Studies	-	31,929	31,929
Supplementary schools	-	321,381	321,381
Wealth of Nations	-	69,158	69,158
Charitable activities	238,054	-	238,054
I can Be	-	48,538	48,538
Islam, the West	-	37,999	37,999
<b>Total</b>	238,054	567,733	805,787
Net gains/(losses) on investments	(53,516)	-	(53,516)
<b>NET INCOME/(EXPENDITURE)</b>	(102,955)	4,300	(98,655)

**RECONCILIATION OF FUNDS**

<b>Total funds brought forward</b>	496,725	611,915	1,108,640
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>393,770</u>	<u>616,215</u>	<u>1,009,985</u>

**CIVITAS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**13. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 1st January 2019	<b>36,274</b>
Additions	<b>2,800</b>
Disposals	<b>(7,587)</b>
	<u><b>31,487</b></u>
At 31st December 2019	
<b>DEPRECIATION</b>	
At 1st January 2019	<b>34,083</b>
Charge for year	<b>2,199</b>
Eliminated on disposal	<b>(7,587)</b>
	<u><b>28,695</b></u>
At 31st December 2019	
<b>NET BOOK VALUE</b>	
At 31st December 2019	<u><b>2,792</b></u>
At 31st December 2018	<u><b>2,191</b></u>

**14. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 1st January 2019	<b>258,922</b>
Revaluations	<b>32,340</b>
	<u><b>291,262</b></u>
At 31st December 2019	
<b>NET BOOK VALUE</b>	
At 31st December 2019	<u><b>291,262</b></u>
At 31st December 2018	<u><b>258,922</b></u>

There were no investment assets outside the UK.

**15. STOCKS**

	<b>31.12.19</b>	31.12.18
	£	£
Stocks	<u><b>24,157</b></u>	<u><b>30,322</b></u>

**CIVITAS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>31.12.19</b>	31.12.18
	£	£
Trade debtors	<b>6,673</b>	5,270
Prepayments	<u><b>11,944</b></u>	<u>11,944</u>
	<u><b>18,617</b></u>	<u>17,214</u>

**17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>31.12.19</b>	31.12.18
	£	£
Trade creditors	<b>6,812</b>	5,047
Social security and other taxes	<b>12,811</b>	11,493
Accrued expenses	<u><b>10,700</b></u>	<u>3,100</u>
	<u><b>30,323</b></u>	<u>19,640</u>

**18. MOVEMENT IN FUNDS**

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
<b>Unrestricted funds</b>			
General fund	<b>393,770</b>	<b>19,838</b>	<b>413,608</b>
<b>Restricted funds</b>			
Curriculum Project	<b>24</b>	<b>2,000</b>	<b>2,024</b>
Family Studies	<b>64,821</b>	<b>25,358</b>	<b>90,179</b>
Supplementary Schools	<b>341,908</b>	<b>(68,635)</b>	<b>273,273</b>
Wealth of Nations	<b>66,384</b>	<b>(27,556)</b>	<b>38,828</b>
I Can Be	<b>83,577</b>	<b>(49,382)</b>	<b>34,195</b>
Islam, the West	<b>59,501</b>	<b>(23,042)</b>	<b>36,459</b>
FIDE	<u><b>-</b></u>	<u><b>56,480</b></u>	<u><b>56,480</b></u>
	<u><b>616,215</b></u>	<u><b>(84,777)</b></u>	<u><b>531,438</b></u>
<b>TOTAL FUNDS</b>	<b>1,009,985</b>	<b>(64,939)</b>	<b>945,046</b>



**CIVITAS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**18. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	246,328	(258,830)	32,340	19,838
<b>Restricted funds</b>				
Curriculum Project	2,000	-	-	2,000
Family Studies	93,693	(68,335)	-	25,358
Supplementary Schools	295,452	(364,087)	-	(68,635)
Wealth of Nations	(1)	(27,555)	-	(27,556)
I Can Be	5,100	(54,482)	-	(49,382)
Islam, the West	50,150	(73,192)	-	(23,042)
FIDE	<u>120,000</u>	<u>(63,520)</u>	<u>-</u>	<u>56,480</u>
	<u>566,394</u>	<u>(651,171)</u>	<u>-</u>	<u>(84,777)</u>
<b>TOTAL FUNDS</b>	<u><u>812,722</u></u>	<u><u>(910,001)</u></u>	<u><u>32,340</u></u>	<u><u>(64,939)</u></u>

**Comparatives for movement in funds**

	At 1.1.18 £	Net movement in funds £	At 31.12.18 £
<b>Unrestricted funds</b>			
General fund	496,725	(102,955)	393,770
<b>Restricted funds</b>			
Curriculum Project	24	-	24
European Relations	56,951	(56,951)	-
Family Studies	3,000	61,821	64,821
Supplementary Schools	355,006	(13,098)	341,908
Wealth of Nations	135,542	(69,158)	66,384
I Can Be	18,892	64,685	83,577
Islam, the West	<u>42,500</u>	<u>17,001</u>	<u>59,501</u>
	<u>611,915</u>	<u>4,300</u>	<u>616,215</u>
<b>TOTAL FUNDS</b>	<u><u>1,108,640</u></u>	<u><u>(98,655)</u></u>	<u><u>1,009,985</u></u>

**CIVITAS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**18. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	188,615	(238,054)	(53,516)	(102,955)
<b>Restricted funds</b>				
European Relations	-	(56,951)	-	(56,951)
Family Studies	93,750	(31,929)	-	61,821
Supplementary Schools	308,283	(321,381)	-	(13,098)
Wealth of Nations	-	(69,158)	-	(69,158)
I Can Be	115,000	(50,315)	-	64,685
Islam, the West	55,000	(37,999)	-	17,001
	<u>572,033</u>	<u>(567,733)</u>	<u>-</u>	<u>4,300</u>
<b>TOTAL FUNDS</b>	<u>760,648</u>	<u>(805,787)</u>	<u>(53,516)</u>	<u>(98,655)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.18 £	Net movement in funds £	At 31.12.19 £
<b>Unrestricted funds</b>			
General fund	496,725	(83,117)	413,608
<b>Restricted funds</b>			
Curriculum Project	24	2,000	2,024
European Relations	56,951	(56,951)	-
Family Studies	3,000	87,179	90,179
Supplementary Schools	355,006	(81,733)	273,273
Wealth of Nations	135,542	(96,714)	38,828
I Can Be	18,892	15,303	34,195
Islam, the West	42,500	(6,041)	36,459
FIDE	-	56,480	56,480
	<u>611,915</u>	<u>(80,477)</u>	<u>531,438</u>
<b>TOTAL FUNDS</b>	<u>1,108,640</u>	<u>(163,594)</u>	<u>945,046</u>

**CIVITAS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**18. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	434,943	(496,884)	(21,176)	(83,117)
<b>Restricted funds</b>				
Curriculum Project	2,000	-	-	2,000
European Relations	-	(56,951)	-	(56,951)
Family Studies	187,443	(100,264)	-	87,179
Supplementary Schools	603,735	(685,468)	-	(81,733)
Wealth of Nations	(1)	(96,713)	-	(96,714)
I Can Be	120,100	(104,797)	-	15,303
Islam, the West	105,150	(111,191)	-	(6,041)
FIDE	<u>120,000</u>	<u>(63,520)</u>	<u>-</u>	<u>56,480</u>
	<u>1,138,427</u>	<u>(1,218,904)</u>	<u>-</u>	<u>(80,477)</u>
<b>TOTAL FUNDS</b>	<u><u>1,573,370</u></u>	<u><u>(1,715,788)</u></u>	<u><u>(21,176)</u></u>	<u><u>(163,594)</u></u>

**19. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st December 2019.



**CIVITAS LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

	31.12.1 31.12.18	9
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	<b>700,501</b>	651,353
<b>Other trading activities</b>		
Sundry Income	<b>3</b>	1,048
<b>Investment income</b>		
Deposit account interest	<b>7,335</b>	6,884
Dividends received	<b><u>16,695</u></b>	<u>16,814</u>
	<b>24,030</b>	23,698
<b>Charitable activities</b>		
Publication sales	<b>23,121</b>	15,790
Membership	<b>26,084</b>	34,517
Parents fees	<b>37,963</b>	32,741
Subscriptions	<b><u>1,020</u></b>	<u>1,501</u>
	<b><u>88,188</u></b>	<u>84,549</u>
<b>Total incoming resources</b>	<b>812,722</b>	760,648
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Cost of generating funds	<b>11,759</b>	1,777
<b>Charitable activities</b>		
Sundries	<b>17,424</b>	1,659
Supplementary schools	<b>142,599</b>	136,552
Schools teacher payments	<b>555</b>	4,158
Islam, the West	<b>41,574</b>	27,499
Staff benefits	<b>108,090</b>	71,315
Fixtures and fittings	<b><u>2,199</u></b>	<u>1,672</u>
	<b>312,441</b>	242,855
<b>Support costs</b>		
<b>Management</b>		
Rent and rates	<b>22,949</b>	57,240
Telephone	<b>347</b>	251
Postage and stationery	<b>7,757</b>	6,109
Publishing and printing	<b>35,599</b>	19,677
Sundries	<b>1,258</b>	618
Research	<b>4,315</b>	1,975
Research	<b><u>2,973</u></b>	<u>1,710</u>
	<b>75,198</b>	87,580

This page does not form part of the statutory financial statements

**CIVITAS LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

	31.12.1 31.12.18	9
	£	£
<b>Management</b>		
<b>Finance</b>		
Wages	<b>428,033</b>	384,402
Social security	<b>40,803</b>	42,579
Pensions	<b>34,555</b>	38,466
Insurance	<b>2,600</b>	2,449
Staff benefits	<b><u>1,412</u></b>	<u>1,540</u>
	<b>507,403</b>	469,436
 <b>Governance costs</b>		
Auditors' remuneration	<b><u>3,200</u></b>	<u>4,139</u>
 Total resources expended	<b><u>910,001</u></b>	<u>805,787</u>
 <b>Net expenditure before gains and losses</b>	<b>(97,279)</b>	(45,139)
 <b>Realised recognised gains and losses</b>		
Realised gains/(losses) on fixed asset investments	<b><u>32,340</u></b>	<u>(53,516)</u>
 <b>Net expenditure</b>	<b><u>(64,939)</u></b>	<u>(98,655)</u>

This page does not form part of the statutory financial statements